

Appendix C OH&S Regulation – First Aid Room Requirements

The OH&S Regulation also obliges employers to provide the following First Aid facilities and personnel

At

- a construction site at which more than 100 persons work or
- a place of work at which more than 200 persons work

an employer must ensure that the First Aid facilities include a First Aid Room which

- (a) is under the control of a person complying with the definition of **trained First Aid personnel** in the OH&S Regulation;¹
- (b) is located so that it is readily accessible during working hours to persons working at the place of work or site;
- (c) is situated at a convenient distance from:
 - (i) toilets;
 - (ii) a sink or a wash basin equipped with suitable drainage and a supply of clean hot and cold running water;
 - (iii) a means of boiling water;
- (d) has an access door that is wide enough to allow the entry and exit of a patient on a stretcher;
- (e) is well-lit and well-ventilated;
- (f) contains the following:
 - (i) a work bench or a dressing trolley;
 - (ii) a cupboard for storage;
 - (iii) a suitable container fitted with a disposable bag or liner for soiled dressings;
 - (iv) a suitable container for the safe disposal of needles or other sharp implements;
 - (v) an electric power point;
 - (vi) a couch with blankets and pillows;
 - (vii) a telephone;
 - (viii) a stretcher, lifting frame or similar device for transporting patients;
 - (ix) a sufficient supply of soap and disposable towels;
 - (x) a copy of the current edition of an occupational First Aid handbook approved by WorkCover;
 - (xi) the items specified for **First Aid Kit A**² in quantities not less than those so specified;
 - (xii) a portable First Aid kit for use outside the First Aid Room, that is **First Aid Kit B** as described in Appendix B;
 - (xiii) such special appliances, requisites and equipment for First Aid as are otherwise required by law or as are necessary or appropriate having regard to the nature of the work undertaken at the place of work;
- (g) does not contain anything except equipment, requisites or appliances for First Aid or occupational health purposes,
- (h) is not used for any purpose other than for First Aid or occupational health purposes.

¹ See OH&S Regulation, Chapter 3, Section 20, subclause 1,
<http://www.legislation.nsw.gov.au/fullhtml/inforce/subordleg+648+2001+FIRST+0+N#ch.2-sec.20>

² See Appendix B